

SUBMISSION GUIDELINES

Articles submitted to the Journal of Security Strategies (JSS) shall not be previously published and shall be authentic in a way that it will contribute to literature of the relevant field. Articles based on presentations submitted in scientific meetings may be accepted for evaluation, provided that they have not been published in the proceedings of the meetings and that the authors indicate it so.

If the article submitted to the e-mail address of the editorial board comply with the formatting principles presented below and is found to eligible in terms of subject/field, it is sent to (at least two) referees who are experts in the field. If all the referee reviews approve the article to be published without any change, the candidate article in question is taken to the list of articles to be published.

If the editors or the referees request changes/corrections in the article in terms of format, method or content, the author is notified of these requests and is asked to edit the article within 20 days at the latest. In the event that he/she does not agree with these requests or some parts of them, the author has the right to report them by presenting his/her reasons in a written reply to the editorial board. The author's response to the requests of changes/corrections and/or the article which has been edited by the author in accordance with the requests of changes/corrections are revised by the editors and, if necessary, by the referees again. After the article gets "publishable" approval from at least two referees who are experts in their fields, it is taken to the agenda of the next meeting of the Editorial Board and gets published after the final decision to be taken in this meeting.

Opinions expressed in the articles and book reviews published in the JSS are the personal scientific evaluations of the authors and are not, in any way, the institutional views or opinions of their own organizations/institutes or of the Atatürk Institute of Strategic Studies or Turkish National Defense University.

Formatting Principles for Articles and Book Reviews

1. The publication language of JSS is Turkish. However, articles written in English, German, and French may also be published. The texts submitted shall be clear and understandable, and be in line with scientific criteria in terms of language and expression.
2. The article submitted shall have maximum of 12,500 words including abstract, summary, bibliography, and footnotes.
3. The book reviews shall have maximum of 4000 words. Title information of the book reviews shall include the name of the book reviewed, the author, the city of publication, the publication house, the publication year and the ISBN number. Name of the reviewer, his/her title, institution, and e-mail address shall be written at the end of the review.

The reviews shall be written by pointing out the most important points outlined in the book and also in the form of critical discussion on the book's language, style,

methodology, theoretical approach and conceptualization, evidences supporting the findings and results obtained.

4. The articles shall be submitted with the abstract no longer than 150 words and five keywords. The abstract shall include purpose, method, hypothesis/question and findings of the article and present the conclusion reached in the article shortly. The article shall also have a summary no longer than 750 words at the end of the text. The summary shall include the points and arguments which are considered to emphasize and the general outline of the article, in addition to the points pointed out in the abstract.

5. Name of the author shall be placed under the title of the article; his/her title, place of duty and e-mail address shall be indicated in the footnote with (*) in 9 type size. Footnotes for other explanations shall be provided both in the text and at the bottom of the page in numbers.

6. The type character shall be Times New Roman, 11 type size, line spacing 1,5, footnotes in 9 type size and with single line spacing.

7. Paragraphs shall be justified and line spacing shall be 1.5. Page numbers shall be placed at the bottom of the page.

8. Subheadings shall be written in bold and given numbers.

9. References in the footnotes shall be given as specified below.

9.1. **Books:** For references to the books, name and surname of the author, *name of the book*, (volume number, if available), (translator, if any), publisher, place of publication, date of publication, and page number shall be given in accordance with the following examples.

Books with single author: Henry Kissinger, *World Order*, Penguin Press, New York, 2014, pp. 23-30.

Books with two authors: George Friedman and Meredith Friedman, *The Future of War-Power, Technology and American World Dominance in Twenty-First Century*, St. Martin's Pres, New York, 1996, p. 113.

Books with more than two authors: Pınar Bilgin et al, *Türkiye Dünyanın Neresinde?-Hayali Coğrafyalar, Çarpışan Anılar*, Koç University Press, İstanbul, 2015, p. 19.

Translated books: Walter Isaacson, *Steve Jobs*, trans. Dost Körpe, Domingo Publication, İstanbul, 2011, p. 540.

Books with name or editor non-specified: "Türkiye ve Dünyada Yükseköğretim", *Bilim ve Teknoloji*, TÜSİAD Publication, İstanbul, 1994, p. 81.

Publication with more than one volume: Halil İnalcık, *Osmanlı İmparatorluğu'nun Ekonomik ve Sosyal Tarihi* (trans. Halil Berktaş), Vol: 1, Eren Publication, İstanbul 2000, s. 100.

9.2. For references to the articles, name and surname of the author, "name of the article" (translator, if any), *name of the periodical in which it is published*, year of publication, volume no./issue no., page range in the periodical, and page number of the reference given shall be given in accordance with the following examples. Entries from encyclopedias shall be given reference as if they are articles.

Article with one author: John C. Grene, “Reflections on the Progress of Darwin Studies”, *Journal of the History of Biology*, 1975, Vol: 8, 243-273, p. 270.

Chapter/Article in compilation books: Engin Avcı, “Türkiye’de Terörizm ve Terörizmle Mücadele”, Gökhan Sarı and Cenker Korhan Demir, (ed.), *Güvenlik Bilimlerine Giriş*, Gendarmerie Publishing House, Ankara, 2015, 281-310, p. 305.

9.3. Presentation in Conference: Dritan Egro, “Arnavutluk’ta Osmanlı Çalışmaları”, *XIII. Türk Tarih Kongresi Bildirileri, 4-8 October 1999*, Vol: I, TTK Publishing, Ankara, 2002, p. 14.

9.4. Article from Internet Journal: Hasan Kopkallı, “Does frequency of online support use have an effect on overall grades?”, *The Turkish Online Journal of Distance Education*, <http://tojde.anadolu.edu.tr/> (Access date: 18.11.2009).

9.5. For reference to the theses, no *italics* shall be used for titles of non-published theses. Name and surname of the author, name of thesis, degree of the thesis, institution or institute to which the thesis is presented, place and date of the thesis, page number shall be given in accordance with the following example.

Atasay Özdemir, The Approaches of the Major Actors in the International System to Iran's Nuclear Programme, Ph.D. Thesis, Turkish War Colleges, Strategic Research Institute, İstanbul, 2013, p. 53.

9.6. References to the open sources accessible via Internet shall be given in accordance with the following example.

The Republic of Turkey, Ministry of Foreign Affairs, Official Web Site, “Agreement between Turkey and Ukrania”, <http://www.mfa.gov.tr/turkce/grouph/ikili/11.htm> (Access date: 14.07.2010).

10. References for the same publication shall be made by writing down the name and surname of the author, *ibid*, and page number. If more than one publication from the same author is to be referenced, name and surname of author, year of publication, *ibid*, and page number shall be used. If more than one publication with same year of publication from the same author is to be referenced, letters a, b, c, and so forth shall be used after year of publication, and it shall also be stated in bibliography.

11. Attachments (documents) shall be presented at the end of the text and brief information as to the content and source of the document shall be presented at the bottom of it. Tables and figures (including graphics) may be presented within the text of the article as well as in the attachments. If they are to be presented within the text of article, tables and figures shall be organized and numbered according to their own types (e.g. Table:1, Figure:1, etc). Along with the number of the table or figure, an informative title for the table or the figure shall be written on the top center of it. If tables, figures, graphics or pictures are quoted from somewhere else, the source shall be referenced.

12. Resources shall be sorted alphabetically and according to their types (books, articles, internet resources, etc.) in a bibliography at the end of the article. This bibliography may not to be included in the article, if the article is accepted as “publishable”, but it is used to speed up the evaluation process.